



CITY OF  
**FAYETTEVILLE**  
**ARKANSAS**



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COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

# **CITY OF FAYETTEVILLE**

**113 W. Mountain St.  
Fayetteville, AR 72701**

## **INVITATION TO BID**

**Bid #: 2021RD**

**Community Resources Division  
(479) 575-8260**

**BID #: 2021RD Redevelopment Clean-up**

**DATE ISSUED: 11/15/20**

**DATE & TIME OF OPENING: Monday, November 30<sup>th</sup>, 2020 – 4:00pm**

**CONTACT: Adam Roberts – (479) 575-8260**

## **INVITATION TO BID**

### **BID#: 2021RD – REDEVELOPMENT CLEAN-UP**

#### **City of Fayetteville**

**DATE ISSUED:** 11/15/20

**PROJECT ADDRESS:** Various properties within the Fayetteville City Limits.

Upon signing this Bid, the bidder certifies that they have read and agree to the requirements set forth in this bid proposal regarding the services being bid on, and agree to furnish these services at the price stated. This price shall include labor, fuel, machinery, equipment, tools, supplies, supervision, insurance and all other accessories and services necessary to complete the items bid.

Bidders should enclose proof of insurance with their bid.

**NOTICE** - The City of Fayetteville would like to inform all bidders of the following information:

- A City of Fayetteville Community Resources Division staff member must be present at all redevelopment clean up locations during work.
- It shall be the discretion of the City of Fayetteville to determine if a site is considered “clean”. If any site is not considered “clean” by the appropriate City of Fayetteville personnel, the service provider must work in a timely manner to get the site to standards acceptable by the City of Fayetteville.
- The Contractor may have a Lead Worker and two (2) additional workers at the site, unless otherwise directed by the appropriate City of Fayetteville personnel.
- Start time begins when the work crew and the Community Resources staff member meet at the pre-arranged location. Time will not be accrued before meeting the Community Resources staff member.
- Invoices must be submitted within seven (7) days of the completion of work for a specific site. Failure to submit invoices in a timely manner could affect future bidding consideration.
- Junk and debris must be dumped at the City of Fayetteville Transfer Station at 1560 Happy Hollow Rd, unless directed otherwise. The contractor must provide documentation that debris was hauled to City of Fayetteville Transfer Station at 1560 Happy Hollow Road when payment requests are submitted.
- The contractor must be able to start a job 3 working days from date of notification (under normal working conditions).
- The contractor is responsible for being prepared with proper equipment and supplies to do each job.
- This contract is for cleaning up properties within the city limits of Fayetteville, Arkansas.



**COMMUNITY RESOURCES BID PROPOSAL FORM  
REDEVELOPMENT CLEAN-UP (CONTRACTOR)  
Bid #: 2021RD**

**DATE ISSUED:** 11/15/20

**PROJECT ADDRESS:** Various properties within the Fayetteville city limits.

**DATE AND TIME OF OPENING:** Monday, November 30<sup>th</sup>, 2020 – 4:00pm

*Items 1 and 2 are rates paid only to the Lead Worker. Only one (1) Lead Worker is allowed per job site per day. Additional workers will be paid at the rate stated in Item 3. The contractor may have one (1) Lead Worker and no more than two (2) Additional Workers at the job site, unless otherwise arranged with the appropriate City of Fayetteville personnel.*

**RATES**

**Lead Worker – One (1) Lead Worker per job site per day**

- 1. Picking up and hauling of junk and debris such as: appliances, tires, brush, yard waste, trash etc.**

Price per hour rate: \$ \_\_\_\_\_

- 2. Mow and run weed-eater for grass/weeds.**

Price per hour rate: \$ \_\_\_\_\_

**Additional Worker – a maximum of two (2) Additional Workers per job site per day**

- 3. Hourly rate of additional person or persons:**

Price per hour rate: \$ \_\_\_\_\_

*Disposal fees will be reimbursed at cost. The contractor must provide receipt with invoice in order for proper payment to be received.*

Upon signing this Bid, the bidder certifies that they have read and agree to the requirements set forth in this bid proposal regarding the services being bid on, and agree to furnish these services at the prices stated. These prices shall include labor, fuel, machinery, equipment, tools, supplies, supervision, insurance, and all other accessories and services necessary for the job, unless otherwise agreed. These prices shall remain good and firm for the calendar year 2021.



The minimum trailer size required to bid is 15 ft. A riding mower with a minimum cut radius of 36" is required. A leaf blower will be required on residential lots. A chain saw, rakes, brooms, trash bags, gloves, etc. may also be required.

Please specify mower types available, as well as the trailer size to be used to haul debris:

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**CONTRACTOR INFORMATION**

Name of Business/Contactor:

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Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Street Address or P.O. Box  
# \_\_\_\_\_

City/State/Zip  
Code \_\_\_\_\_

Printed Name:

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Signature:

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Title: \_\_\_\_\_

Federal Tax ID# \_\_\_\_\_ or SS#

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This bid proposal form must be returned to the Community Resources Division in a sealed envelope ***on or before the Bid Closing Date and Time***, marked with the following information:

**Project Name**  
**Project Number**  
**Contractor/Business Name**

Please include **proof of insurance** in the sealed bid envelope.

**CERTIFICATE OF INSURANCE:**

The successful bidder shall provide a Certificate of Insurance in accordance with specifications listed in this request for proposal, prior to commencement of any work. Such certificate shall list the City of Fayetteville as an additional insured. Insurance shall remain valid, when applicable, throughout project completion. This bid is considered a public improvement bid. Public improvement bids with a total of \$20,000 or more shall submit certificates of insurance within 10 days of receiving notice to proceed, after City Council approval. Certificates of insurance are to be addressed to the City of Fayetteville, showing that the contractor carries the following insurance which shall be maintained throughout the term of the bid. Any work sublet, the contractor shall require the subcontractor similarly to provide the same insurance coverage. In the event that any employee engaged in work on the project should not be protected under Workers' Compensation, the contractor shall provide, and shall cause each subcontractor to provide, adequate employer's liability insurance for the protection of such employees not otherwise protected under law.

**Workers' Compensation: Statutory Amount Comprehensive**

**General & Automotive Liability: \$250,000 each person. \$500,000 aggregate.**

**Property Damage Liability: \$100,000 aggregate**



**CONTRACTOR REQUESTED BID PACKETS**  
**Community Resources Division – Redevelopment Program**

**BID #: 2021RD**

1. Contractor's Name: \_\_\_\_\_

Address: \_\_\_\_\_

City / State / Zip Code: \_\_\_\_\_

2. Contractor's Name: \_\_\_\_\_

Address: \_\_\_\_\_

City / State / Zip Code: \_\_\_\_\_

3. Contractor's Name: \_\_\_\_\_

Address: \_\_\_\_\_

City / State / Zip Code: \_\_\_\_\_

4. Contractor's Name: \_\_\_\_\_

Address: \_\_\_\_\_

City / State / Zip Code: \_\_\_\_\_

5. Contractor's Name: \_\_\_\_\_

Address: \_\_\_\_\_

City / State / Zip Code: \_\_\_\_\_

6. Contractor's Name: \_\_\_\_\_

Address: \_\_\_\_\_

City / State / Zip Code: \_\_\_\_\_



**RECEIPT OF BIDS**  
**Community Resources Division – Redevelopment Program**

**PROJECT/BID #** – Bid: #2021RD

**PROJECT TITLE** – Redevelopment Clean-Up 2021

**OWNER(S)** – City of Fayetteville – Community Resources Division

**ADDRESS** – Citywide

**BID CLOSING DAY/DATE/TIME** – Monday, November 30<sup>th</sup>, 2020 – 4:00pm

- |                |       |             |       |
|----------------|-------|-------------|-------|
| 1. CONTRACTOR: | _____ | BID AMOUNT: | _____ |
| 2. CONTRACTOR: | _____ | BID AMOUNT: | _____ |
| 3. CONTRACTOR: | _____ | BID AMOUNT: | _____ |
| 4. CONTRACTOR: | _____ | BID AMOUNT: | _____ |
| 5. CONTRACTOR: | _____ | BID AMOUNT: | _____ |
| 6. CONTRACTOR: | _____ | BID AMOUNT: | _____ |
| 7. CONTRACTOR: | _____ | BID AMOUNT: | _____ |
| 8. CONTRACTOR: | _____ | BID AMOUNT: | _____ |

Certified by: \_\_\_\_\_ Date: \_\_\_\_\_

Witness: \_\_\_\_\_ Date: \_\_\_\_\_