



CITY OF
FAYETTEVILLE
ARKANSAS

CITY OF FAYETTEVILLE

113 W. Mountain St.
Fayetteville, AR 72701

INVITATION TO BID **Bid # 2021CCSEC**

Community Resources Division
(479) 575-8260

BID #: 2021CCSEC Code Compliance Clean up and Securing

DATE ISSUED: 11.15.2020

DATE & TIME OF OPENING: Monday, November 30th, 2020 at 4:00pm

CONTACT: David Carver—(479) 444-3451



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Invitation to Bid
2021CCSEC, Code Compliance Clean Up and Securing
City of Fayetteville

DATE ISSUED: 11.15.2020

PROJECT ADDRESS: Various properties within the Fayetteville City Limits.

Upon signing this bid, the bidder certifies that they have read and agree to the requirements set forth in this bid proposal regarding the services being bid on, and agree to furnish these services at the price stated. This price shall include labor, fuel, machinery, equipment, tools, supplies, supervision, insurance and all other accessories and services necessary to complete the items bid.

Bidders should enclose proof of insurance with their bid.

Please notice:

The City of Fayetteville would like to inform all bidders of the following information:

- A City of Fayetteville Code Compliance Officer must be present at all code cleanup locations during work.
- It shall be the discretion of the City of Fayetteville to determine if a site is considered "clean". If any site is not considered "clean" by the appropriate City of Fayetteville personnel, the service provider must work in a timely manner to get the site to standards acceptable by the City of Fayetteville.
- The Contractor may have a Lead Worker and two (2) additional workers at the site, unless otherwise directed by the appropriate City of Fayetteville personnel.
- Start time begins when the work crew and the Code Compliance Officer meet at the pre-arranged location. Time will not be accrued before meeting the Code Compliance Officer.
- Invoices must be submitted within seven (7) days of the completion of work for a specific site. Failure to submit invoices in a timely manner could affect future bidding consideration.
- Junk and debris must be dumped at the City of Fayetteville Transfer Station at 1560 Happy Hollow Rd, unless directed otherwise. The contractor must provide documentation that debris was hauled to City of Fayetteville Transfer Station at 1560 Happy Hollow Road when payment requests are submitted.
- The contractor must be able to start a job three (3) working days from date of notification (under normal working conditions).
- The contractor is responsible for being prepared with proper equipment and supplies to do each job. This includes proper supplies for cleaning up junk, debris, limbs, trash, etc. Power tools are required for securing buildings. The contractor must provide their own power source for operating the tools necessary for securing buildings.
- This contract is for cleaning up and securing properties within the city limits of Fayetteville, Arkansas.
- 'Large Scale Clean-ups' will be bid out separately as needed.



**Community Resources Bid Proposal Form
Code Compliance Clean up and Securing Contractor
Bid 2021CCSEC**

DATE ISSUED: 11.15.2020

PROJECT ADDRESS: Various properties within the Fayetteville City limits.

DATE AND TIME OF OPENING: Monday, November 30th, 2020 at 4:00 pm.

Items 1, 2 and 3 are rates paid only to the Lead Worker. Only one (1) Lead Worker is allowed per job site per day. Additional workers will be paid at the rate stated in Item 4. The contractor may have one (1) Lead Worker and no more than two (2) Additional Workers at the job site, unless otherwise arranged with the appropriate City of Fayetteville personnel.

RATES

Lead Worker – One (1) Lead Worker per job site per day

- 1. Picking up and hauling of junk and debris such as: appliances, tires, brush, yard waste, trash etc. ****

Price per hour rate: \$ _____

- 2. Mow and run weed-eater for grass/weeds. Removal/trimming of growths.**

Price per hour rate: \$ _____

- 3. Securing structures by using approved building materials.****

Price per hour rate: \$ _____

Additional Worker – a maximum of two (2) Additional Workers per job site per day

- 4. Hourly rate of additional person or persons:**

Price per hour rate: \$ _____

****Disposal fees and materials purchased for securing structures will be reimbursed at cost. The contractor must provide receipt with invoice in order for proper payment to be received.**

Upon signing this bid, the bidder certifies that they have read and agree to the requirements set forth in this bid proposal regarding the services being bid on, and agree to furnish these services at the prices stated. These prices shall include labor, fuel, machinery, equipment, tools, supplies, supervision, insurance, and all other accessories and services necessary for the job, unless otherwise agreed.

These prices shall remain firm for the calendar year 2021.



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The minimum trailer size required to bid is 15 ft.
A riding mower with a minimum cut radius of 36" is required.
All tools, equipment, supplies etc. associated with Clean up and Securing of properties are required. This includes but is not limited to:
Weed eater, chain saw, leaf blower, hedge trimmers, power drills & screws, saws, rakes, trashcans/bags, etc.

Please specify mower types available, as well as the trailer size to be used to haul debris:

Contractor Information Section

(All fields in this section must be completed; if a section is incomplete the bid may be eliminated from consideration.)

Date: _____

Name of Firm: _____

Phone: _____ Cell
Phone: _____

Street Address or P.O. Box # _____

City/State/Zip Code _____

Printed Name: _____

Signature: _____ Title: _____

-

Federal Tax ID# _____ or
SS# _____



**CITY OF
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This **form** must be returned to the Community Resources Division in a sealed envelope marked with the **project name, project number, and contractor's name** on or before the Bid Closing Date and Time. Please provide proof of insurance in the sealed bid envelope.

CERTIFICATE OF INSURANCE:

The successful bidder shall provide a Certificate of Insurance in accordance with specifications listed in this request for proposal prior to commencement of any work. Such certificate shall list the City of Fayetteville as an additional insured. Insurance shall remain valid, when applicable, throughout project completion. This bid is considered a public improvement bid. Public improvement bids with a total of \$20,000 or more shall submit certificates of insurance within 10 days of notice of notice to proceed, after City Council approval. Certificates of insurance are to be addressed to the City of Fayetteville, showing that the contractor carries the following insurance which shall be maintained throughout the term of the bid. Any work sublet, the contractor shall require the subcontractor similarly to provide the same insurance coverage. In case any employee engaged in work on the project is not protected under Workers' Compensation, the Contractor shall provide, and shall cause each subcontractor to provide, adequate employer's liability insurance for the protection of such of his employees as are not otherwise protected.

Workers' Compensation: Statutory Amount Comprehensive

General & Automotive Liability: \$250,000 each person. \$500,000 aggregate.

Property Damage Liability: \$100,000 aggregate



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RECEIPT OF BIDS

OWNER(S): City of Fayetteville – Community Resources Division

ADDRESS: Citywide PROJECT No: Bid#2021CCSEC

PROJECT TITLE: Code Compliance Program

BID CLOSING DAY/DATE/TIME: November 30th, 2020 at 4:00 pm

CONTRACTOR: _____ BID AMOUNT: _____

CONTRACTOR: _____ BID AMOUNT: _____

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CONTRACTOR: _____ BID AMOUNT: _____

Certified by: _____ Date: _____

Witness: _____ Date: _____



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CONTRACTOR'S REQUESTING BID PACKETS

Owner(s): City of Fayetteville Community Resources Division-Code Compliance Program

Project Location: City of Fayetteville

Project Number Bid Number & Title: Bid#2021CCSEC

1. Contractor's Name: _____

Address: _____

City / State / Zip Code: _____

2. Contractor's Name: _____

Address: _____

City / State / Zip Code: _____

3. Contractor's Name: _____

Address: _____

City / State / Zip Code: _____

4. Contractor's Name: _____

Address: _____

City / State / Zip Code: _____

5. Contractor's Name: _____

Address: _____

City / State / Zip Code: _____