

CITY OF FAYETTEVILLE, ARKANSAS
SMALL CELL FACILITIES AND NETWORKS
APPLICATION

Submittals for this request type must be done via email and not in the customer service portal of Energov®. Send to planning@fayetteville-ar.gov

FOR STAFF USE ONLY:
Date & Time Application Submitted: _____
Date Accepted as Complete: _____
Project Number: _____

APPLICATION FEE: \$100.00 for co-located facility \$250.00 for new or replacement facility No fee for initial facility inspection
ANNUAL FEE: \$30.00 for each facility \$240.00 for co-location of City-owned pole \$480 for unauthorized co-location (+penalties as applicable)
OTHER FEES: \$150 Re-insoction

Please fill out this form completely, supplying all necessary information and documentation to support your request. *Your application will not be processed until all information and documentation is furnished*

Application:

Indicate one contact person for this request: ____ Applicant ____ Representative

Applicant (person making request):

Person/Company Name

Mailing Address

Contact Email

Contact Phone

Fax Number

Representative/Agent (if different from the applicant):

Person/Company Name

Mailing Address

Contact Email

Contact Phone

Fax Number

The undersigned acknowledges that additional City of Fayetteville zoning and/or permitting review requirements may be identified during the review of this small cell telecommunication permit application and the fulfillment of such requirements is the responsibility of the applicant.

Signature of Applicant or Representative

Printed name of Applicant or Representative

Date

Application Checklist:

Submit the following information with this application in PDF format to the Fayetteville Planning Division (planning@fayetteville-ar.gov). Hard copies are not required unless a building permit is being submitted.

- Application fee. A fee in the amount of \$100.00 for a co-located single and \$250.00 for a new or replacement facility is required prior to review.
- **Co-located Facilities:**
 - A letter of intent and agreement to allow co-location of facilities or installation of facilities on an existing structure.
 - Adequate drawings or plans to determine compliance with height allowance, requirement that proposed facilities be camouflaged, and extent of disturbance to City infrastructure.
- **New or Replacement Facilities:**
 - A letter describing efforts to co-locate the facility on existing structures or poles. The applicant should demonstrate a good faith effort to locate facilities on existing structures and/or co-locate with other carriers.
 - A letter describing whether the facility will or will not accommodate equipment of other telecommunication providers, the provider's willingness or unwillingness to accommodate other providers, and the impact to both the pole and ground-mounted facilities to accommodate other providers.
 - A map or description of the location of the facility.
 - An illustration that shows the final appearance of the facility.
 - Engineered drawings of the facility to be installed, including required make-ready work.
 - Worker safety information related to small wireless facility installation.
 - Evidence of bonding as required by §158.02 of the Unified Development Code.
 - Evidence of insurance as required by §110.03 of the Unified Development Code
- Refer to the Fayetteville's Unified Development Code §110.03 for additional requirements for co-location on City poles, aesthetics, penalties, and application time frame (https://library.municode.com/ar/fayetteville/codes/code_of_ordinances?nodeId=CD_OR_D_TITXIBURE_CH110TEFRBISMCEFANE_ARTIGEPR_110.03SMCEFANE).
- Additional requirements per Fayetteville's Unified Development Code §171, Streets and Sidewalks:
 - If underground excavation or boring is proposed within the right-of-way, provide a map and details showing location and extents of proposed improvements.
 - If street or sidewalk cuts are proposed, provide details for pavement repairs per City standards (<http://www.fayetteville-ar.gov/445/Engineering-Specs-Details>).
 - Street, lane, and/or sidewalk closure requires separate permit (<http://ar-fayetteville.civicplus.com/DocumentCenter/View/6244/Road-and-Street-Closure-Application?bidId=>)

INDIVIDUAL FACILITY REVIEW FORM

Site ID	Type of Facility		If co-located, owner of structure	Structure Description (wooden pole, steelth facility, etc.	Nearest Address or Parcel Number	Longitude (to at least 5 decimals; ex. 36.06261, -94.16182	Latitude
	Co-lo	New/ Replacement					
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
11.							
12.							
13.							
14.							
15.							

For additional facilities, please utilize a second copy of this application page.